

Office of the Commandant
The Citadel, Charleston, SC
3 Mar 2024
Operations Order

Spring Furlough

1. SITUATION: The Corps of Cadets will begin Spring Furlough after last class, but no earlier than 0800, Friday, 8 March, until 1800 hours, Sunday, 17 March 2024.

2. MISSION: The Corps of Cadets will receive a safety briefing, have their rooms inspected and will sign-out prior to departing on Spring Furlough. Upon their return, all cadets shall be inspected for proper uniform and haircut, while all male cadets will clean shaven.

3. EXECUTION

a. Concept of the Operation

(1) Pre-Furlough actions:

- (a) Cadets will not be allowed to remain on campus during the Spring Furlough. Unit commanders will make every effort to assist their cadets in finding a place to stay.
- (b) All rifles will be turned in IAW the training schedule. Cadets will turn in their own rifle and the Cadet First Sergeant, Company Commander, or Company TAC, will be present when the company turns in rifles.
- (c) High value items should be taken home.

(2) Uniform for departure and return:

- (a) Senior [C4/5], Junior [C3], and Sophomore [C2] cadets may wear appropriate civilian clothes when departing and returning from Furlough. Citadel PT's are not considered civilian clothes and are not appropriate, nor is the mixing of Citadel uniform items with civilian clothes

(c) **There is no Senior Extended Leave**

(5) Special Leave

- (a) As a matter of policy, special leaves for personal convenience will not be approved, to include permission to catch an early departure airplane flight, or a late returning flight. Battalion TACs do, however, have the authority to determine modification if extenuating or mitigating circumstances exist.
- (b) Medical appointments are required to be submitted through the TAC and approved by The Citadel Surgeon through the Infirmary.
- (c) Privilege passes (48/24) may not be used in conjunction with this furlough. Battalion TACs have the authority to modify if they find extenuating or mitigating circumstances exist.

b. Battalion and Company TACs:

- (1) TACs should maintain a roster indicating where their respective cadets are traveling during furlough.
- (2) A member of each Battalion's TAC Team will check the barracks lights during hours of darkness to ensure all cadet room lights are off.

c. Company Commanders

- (1) Present a safety briefing to the entire unit prior to Friday, 8 March (see ANNEX A).
- (2) Conduct an inspection of all cadets returning on Sunday, 19 March.
- (3) Submit a list of those cadets not meeting personal appearance standards to the appropriate Battalion TAC, via the Company TAC, NLT 0700 hours, Monday, 18 March.

d. Cadet

- b. **Rifles:** All rifles will be turned in and accounted for prior to the Corps of Cadets being released for Spring Furlough (all rifles should be in NLT1600 hrs Wednesday, 6 March). Turn-in will be in accordance with the spring published training schedule

- c. **Barracks Access:** The barracks will **NOT** be accessible to any cadets unless an emergency. Cadets must coordinate entry through the office of The Citadel Public Safety.

5. COMMAND AND SIGNAL

- a. **Command:** Current chain of command will be in effect.

- b. **Signal:**

(1) Guard will use Radio Communications (Caco2 5or4(ntse tc)4hnleduq0.00000912 0 612 792 r

ANNEX A to OPORD 135-3

Spring Furlough Safety Briefing

READ TO ALL CADETS AND POST ON BULLETIN BOARD

1. During Spring Furlough many cadets will be driving long distances. Many Cadets will be participating in all types of activities. Listed below are some activities and the basic safety precautions that should be observed.

A. DRIVING: (NEVER DRIVE WHEN YOU DRINK ALCOHOLIC BEVERAGES)

1. Do not exceed posted speed limits.
2. Drive with extreme caution during adverse weather conditions and periods of reduced visibility.
3. Do not drive when fatigued or sleepy.
4. Be aware of the other drivers and watch carefully to avoid collisions from improper passing, swerving and tailgating.
5. Check often with police for road conditions enroute to your destination and follow their recommendations.
- 6.

3. Make a float plan when you go fishing and make others aware of it and adhere to the plan.
- 4.

ANNEX B to OPORD 135-3

ROOM CLEARANCE FORM

The undersigned certifies that Room _____ has been placed in ***Furlough Order*** (Appliances unplugged, lights out, valuables secured, rooms in MRI order **DOORS CLOSED, AND WINDOWS CLOSED AND SECURE, Trash Emptied and Recycle**

(ATTACH THIS TO OUTSIDE OF DOOR)

Print name and initial: _____